

OVPR Minute – September 2026

Official Information and Action Items for OVPR Staff

September 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

CORRECT CARDS =
CORRECT PAY

Holiday
Payday

Timecards may be due early for a few pay periods because of the Holidays.

- Please pay attention to emails from the UConn/UCH Payroll Department changes to deadlines.
- Remember – you can submit cards in advance if you will be out for a block of time.

September 7

Labor Day

Holiday Observed

October 12

Columbus Day

Holiday Observed

! Important Notice to OVPR Managers and Supervisors:

As a reminder, we ask managers and supervisors to please notify ovprhr@uconn.edu as soon as they become aware of employee retirements, resignations, or other leave notices. Timely communication helps us ensure accurate processing, provide appropriate support, and assist with smooth workforce transitions.

! Important Notice to OVPR Managers and Supervisors:

As part of the implementation of the UCPEA holiday compensatory time changes employees will be enrolled in a new holiday comp plan. In order to finalize this change, two timesheet entries will be loaded to employee timesheets. For pay period ending 8/20/26, HCAD will remove the existing balance from the old plan. Pay period ending 9/3/26 HCAA will add the balance to the new plan. We anticipate that the new holiday comp plan will be available in the leave/comp time tile tomorrow. Supervisors should approve the HCAD entry for pay period ending 8/20/26. The HCAA entry should be approved next pay period with the normal approval activity for pay period ending 9/3.

OVPR Summer Photobook:

As a part of the summer fun, we added a Summer Photobook at the end of the OVPR Minute for the months of August, and September! This is the last photobook for summer 2026. Please take a

minute to see everyone's pictures!



OVPR Kudos: Please take a moment to check out the OVPR kudos page [OVPR Kudoboard](#). Email the OVPR HR team at OVPRHR@uconn.edu if you'd like to post.

Manager Toolkit:

Storrs HR announced a comprehensive resource designed to equip managers with practical tools, templates, and guidance to lead teams with confidence and effectiveness.

You can access the **UConn Storrs** [Manager Toolkit](#) via the [OSD website](#).

UConn Health HR already has something similar HR Management Toolkit which can be found at: [Man/Con Annual Evaluations](#)

Performance Evaluation Cycles

Date	Activity	Group	Applies to
September 15	<u>NP-2 and NP-Performance Evaluations</u> Supervisor prepares the service rating (SR) by completing the Kuali Form .	UConn Storrs	Storrs Staff
September 30	<u>Career Paths Nomination</u> For UCPEA employees this submission period is from September 1-September 30 th .	UConn Storrs	Storrs UCPEA Staff
September 30	<u>NP-2 and NP-Performance Evaluations</u> Please keep an eye out for an email from UCHC HR with information regarding the evaluation process and links to the evaluations in August.	UConn Health	UConn Health Staff

OVPR's Summer Photobook

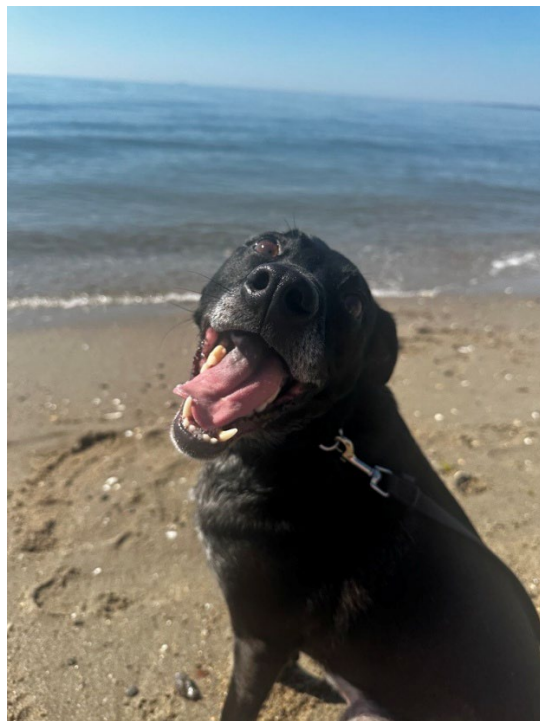
See Below!



Sunkissed & Memories Made – Submitted by Kelley Bilodeau



Seas the Day! – Submitted by John Lucas



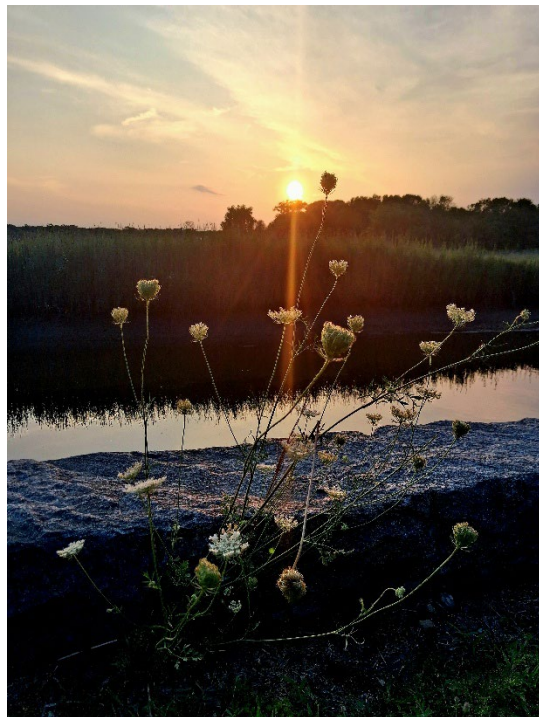
Sun's Out Tongues Out – Submitted by Victoria Lowther



Echoes of History: Trip to Philadelphia – Submitted by Rebecca Myshrrall



Pawsome Picture – Submitted by Matt Engelhardt



Ray of Light-Submitted by Yvonne Rafferty