

# **OVPR Minute – June 2026**

## **Official Information and Action Items for OVPR Staff**

| June 2026 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 |    |    |    |    |

CORRECT CARDS =  
CORRECT PAY

Holiday  
Payday

- Timecards may be due early for a few pay periods because of the Holidays.
- Please pay attention to emails from the UConn/UCH Payroll Department changes to deadlines.
- Remember – you can submit cards in advance if you will be out for a block of time.

June 19

Juneteenth

Holiday Observed

### **! Important Notice to OVPR Managers and Supervisors:**

As a reminder, we ask managers and supervisors to please notify [ovprhr@uconn.edu](mailto:ovprhr@uconn.edu) as soon as they become aware of employee retirements, resignations, or other leave notices. Timely communication helps us ensure accurate processing, provide appropriate support, and assist with smooth workforce transitions.

### **! Changes to Storrs Management/Confidential Evaluations:**

Human Resources' Organizational and Staff Development (OSD) Team has updated the Management/Confidential performance evaluation process, including a redesigned evaluation form and a stronger emphasis on year-round manager-employee engagement. The process also introduces a simplified three-point rating scale; 1. requires improvement 2. meets expectations and 3. exceeds expectations. Additionally, employees will no longer complete a self-rating as part of their self-evaluation. The new form should be used for this year's performance evaluation for period July 1, 2025 – June 30, 2026, performance cycle. To access the new form and supporting resources, visit: <https://hr.uconn.edu/uconns-workforce/performance/performance-management/>

### **Training and Professional Development Event:**

Save the date! This year's Technology Day will be held on June 2<sup>nd</sup>. This conference-style event features a day of workshops, demos, presentations, and panels on the IT systems and services you use at UConn. All UConn staff are welcome to attend. For more information, contact: ITS Events at [ITSEvents@uconn.edu](mailto:ITSEvents@uconn.edu).

**Personal Leave Balances:**

Personal Leave Time for UCPEA and Storrs Management/Confidential staff expires at the end of the fiscal year on June 30. Personal Leave balances cannot be carried forward, so please use that time before the end of the month.

**Time off Requests:**

Taking time off this summer? Submit your timecard in advance for one less item on your to-do list when you return.

**Have You Seen Our New Artwork?:**

The artwork installations placed in the Whetten Graduate Center in Storrs and on the fifth floor in UConn Health's Main Building in Farmington, were created as part of a broader effort to showcase the incredible research, creativity, and impact happening across UConn. The images currently displayed were selected from submissions to the annual OVPR FRAME (Featured Research Art & Media Exhibit) competition, as well as from research imagery contained within university media collections.

This project has taken shape over many months and involved collaboration across several areas including image selection, printing coordination, installation planning, and overall project management. Melanie Noble, Heike Brueckner, and Victoria Lowther were instrumental in guiding the project and shaping its vision from the project's inception. Additionally, John Lucas assisted with photo selection as the collection expanded and additional pieces were incorporated into the installation.

Although many pieces are now installed, the project is still ongoing. Additional images will continue to be added throughout the Whetten Graduate Center, including the communal desk areas, conference rooms, and break spaces, as we continue to curate and expand the full installation.

**OVPR Kudos:**

Please take a moment to check out the OVPR kudos page [OVPR Kudoboard](#). Email the OVPR HR team at [OVPRHR@uconn.edu](mailto:OVPRHR@uconn.edu) if you'd like to post.

## Performance Evaluation Cycles

| Date    | Activity                                                                                                                                                                                                                                                                                                       | Group                           | Applies to                                            |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-------------------------------------------------------|
| June 30 | Deadline for presenting/submitting Management/Confidential performance evaluation to employees<br><br><b>Storrs:</b> Evaluations are now completed in Kuali Build<br><br><b>UCH:</b> Finalized evaluations should be scanned and Emailed to <a href="mailto:hr-operations@uchc.edu">hr-operations@uchc.edu</a> | UConn<br>Storrs/UConn<br>Health | Storrs and UConn Health Management/Confidential Staff |

| Date    | Activity                       | Group        | Applies to                                           |
|---------|--------------------------------|--------------|------------------------------------------------------|
| June 30 | Personal leave Balances Expire | UConn Storrs | UCPEA and Storrs<br>Management/Confidential<br>Staff |