

OVPR Minute – August 2026

Official Information and Action Items for OVPR Staff

August 2026							September 2026						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

**CORRECT CARDS =
CORRECT PAY**

**Holiday
Payday**

Timecards may be due early for a few pay periods because of the Holidays.

- Please pay attention to emails from the UConn/UCH Payroll Department changes to deadlines.
- Remember – you can submit cards in advance if you will be out for a block of time.

September 7

Labor Day

Holiday Observed

! Important Notice to OVPR Managers and Supervisors:

As a reminder, we ask managers and supervisors to please notify ovprhr@uconn.edu as soon as they become aware of employee retirements, resignations, or other leave notices. Timely communication helps us ensure accurate processing, provide appropriate support, and assist with smooth workforce transitions.

! Important Notice to OVPR Managers and Supervisors:

Correction of last month's Performance Evaluation Cycle Calendar for NP-2 and NP Performance Evaluations for UCONN Storrs Staff. The due date is not August 30th but September 15th. The Performance Evaluation Cycle Calendar has been updated.

OVPR Summer Photobook:

As a part of the summer fun, we are adding a Summer Photobook at the end of the OVPR Minute for the months of August, and September! If you would like to contribute a fun photo from your summer shenanigans, please send it to the OVPRHR inbox through August 31, 2026. The last photobook will be posted under the September OVPR Minute.



Time off Requests:

Taking time off this summer? Submit your timecard in advance for one less item on your to-do list when you return.

OVPR Kudos: Please take a moment to check out the OVPR kudos page [OVPR Kudoboard](#). Email the OVPR HR team at OVPRHR@uconn.edu if you'd like to post.

Manager Toolkit:

Storrs HR announced a comprehensive resource designed to equip managers with practical tools, templates, and guidance to lead teams with confidence and effectiveness.

You can access the **UConn Storrs** [Manager Toolkit](#) via the [OSD website](#).

UConn Health HR already has something similar HR Management Toolkit which can be found at: [Man/Con Annual Evaluations](#)

Performance Evaluation Cycles

Date	Activity	Group	Applies to
September 15	<u>NP-2 and NP-Performance Evaluations</u> Supervisor prepares the service rating (SR) by completing the Kuali Form .	UConn Storrs	Storrs Staff
September 30	<u>Career Progression Nomination</u> For UCPEA employees this submission period is from September 1-September 30 th .	UConn Storrs	Storrs UCPEA Staff
September 30	<u>NP-2 and NP-Performance Evaluations</u> Please keep an eye out for an email from UCHC HR with information regarding the evaluation process and links to the evaluations in August.	UConn Health	UConn Health Staff

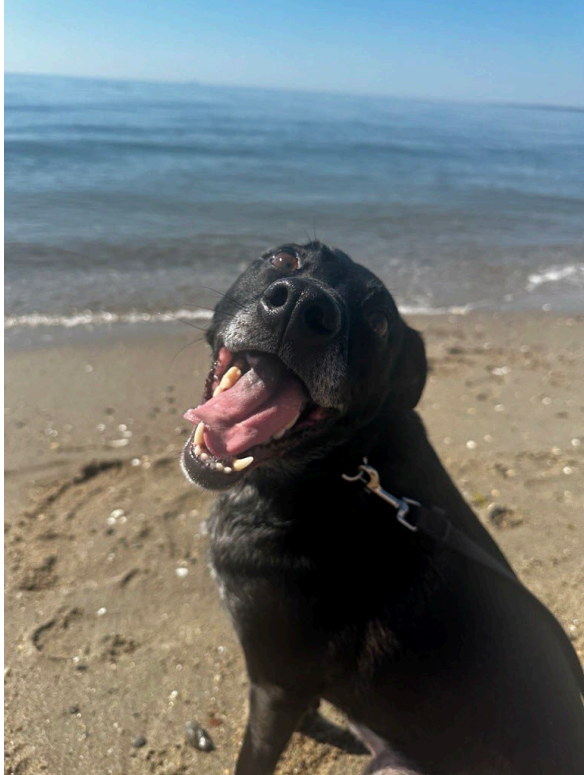
OVPR's Summer Photobook See Below!



Sunkissed & Memories Made – Submitted by Kelley Bilodeau



Seas the Day! – Submitted by John Lucas



Sun's Out Tongues Out – Submitted by Victoria Lowther



Pawsome Picture – Submitted by Matt Engelhardt



Echoes of History: Trip to Philadelphia – Submitted by Rebecca Myshrall