

OVPR Minute – May 2026

Official Information and Action Items for OVPR Staff

May 2026							June 2026						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

CORRECT CARDS =
CORRECT PAY

Holiday
Payday

- Timecards may be due early for a few pay periods because of the Holidays.
- Please pay attention to emails from the UConn/UCH Payroll Department changes to deadlines.
- Remember – you can submit cards in advance if you will be out for a block of time.

May 25

Memorial Day

Holiday Observed

June 19

Juneteenth

Holiday Observed

! Important Notice to OVPR Managers and Supervisors:

As a reminder, we ask managers and supervisors to please notify ovprhr@uconn.edu as soon as they become aware of employee retirements, resignations, or other leave notices. Timely communication helps us ensure accurate processing, provide appropriate support, and assist with smooth workforce transitions.

Welcome New Staff:

- We'd like to welcome back Grants and Contracts Specialist Lana Delasanta to the SPS Faculty Shared Services team. She can be reached at lane.delasanta@uconn.edu.
- We'd like to welcome Research Professor Paul Flicek to the Institute for Systems Genomics team. He can be reached at paul.flicek@uconn.edu.

Training and Professional Development Event:

Save the date! This year's **Technology Day will be held on June 2nd**. This conference-style event features a day of workshops, demos, presentations, and panels on the IT systems and services you use at UConn. All UConn staff are welcome to attend. Session descriptions will be available soon, and registration has opened as of April 27th. For more information, contact: ITS Events at ITSEvents@uconn.edu.

Safety Alert:

The Department of Administrative Services and their Security Team have notified state agencies that they have received numerous inquiries and reports about scam phone calls targeting State employees. In these cases, the caller falsely claims to represent the State of CT Retirement Division. Please review this [DAS/BITS IT Security scam alert](#) for more information and what to do

if you receive a call. Please contact the Department of Human Resources at 860-486-3034 or Benefits@uconn.edu with any questions.

OVPR Kudos:

Please take a moment to check out the OVPR kudos page [OVPR Kudoboard](#). Email the OVPR HR team at OVPRHR@uconn.edu if you'd like to post.

Upcoming Deadlines

Actual or Estimated Date	Activity	Group	Applies to
May 1	Deadline for presenting UCPEA performance evaluation to employee (Article 21.2c)	UCPEA	OVPR UCPEA Staff
May 1	Mandatory Annual Compliance Training completion deadline UConn Storrs Learning@Work Link UConn Health SABA Link	UConn / UConn Health	All Staff
May 3-May 31	Open Enrollment CareCompass Benefits Enrollment	UConn / UConn Health	All Staff
June 30	Personal Leave Balances Expire	UConn / UConn Health	All Staff
July 1	Employees complete their self-evaluation and identify up to four job-related goals and submit to their immediate supervisor.	MGMT/CONF	OVPR Management/Confidential Staff
July 31	Deadline for presenting Management/Confidential performance evaluation to employee	MGMT/CONF	OVPR Management/Confidential Staff